

VILLAGE OF ATHENS BUILDING PERMIT INFORMATION SUBMITTAL REQUIREMENTS

This summary is designed to assist Homeowners and Contractors to know the requirements of the Village of Athens for the issuance of a Building Permit.

SCOPE

- ❑ Construction of a new 1 & 2 Family structure, addition to structure built after 6/1/1980

SANITARY

- ❑ If a POWTS system and/or a private well are required, the Sanitary Permit must be issued and a copy submitted with the Building Permit Application

ZONING

A legible site plan is required with the Building Permit application.

- ❑ For new construction projects, this plan needs to show 1) the size and layout of the lot 2) the projected footprint of the building and 3) the distances from the building foundation to the nearest lot lines
- ❑ A copy of Athens zoning permit(s) verifying that the project meets the Village and County Codes.

PLAN SUBMITTAL

- ❑ Two full plan sets that include a plot plan, footing and foundation plan, floor plan for each floor and exterior elevation views. One or more building cross-sections are also generally needed to show insulation, structural and other details. Two (2) copies of the complete set of building plans (foundation, floor(s)). One set will be returned with the Building Permit. On the plans, include the **HVAC heating distribution layout**, location of plumbing fixtures, chimneys, heating and cooling appliances, and **location and construction details of the braced wall lines**.

APPLICATION

The following Application(s) must be submitted:

- ❑ A completed form SBD-5823 (Wisconsin Uniform Building Permit Application) for new residential 1 & 2 Family construction and any residential additions
- ❑ One signed Wisconsin UDC Energy Heat Loss Calculation (RESCheck or equivalent)
- ❑ For residential projects, a copy or equivalent of the 'Dwelling Contractor Financial Responsibility' Certificate (SBD-10149 form issued by the Safety & Buildings Division of the Department of Commerce)

FEES

Site Constructed: \$400.00 for the first 800 sq. ft. of finished space, \$0.30/ sq. ft. of additional finished space, \$0.10/ sq. ft. of unfinished space

Modular Homes \$Base Fee plus fees for other improvements

Building Permit Seal \$30.00

Additions would follow the same line and be charged as follows:

Additions to Dwellings constructed after 6-1-1980

\$100.00 plus \$0.30/ sq. ft. of additional finished space and \$0.10/ sq. ft. of unfinished space.

Modular Homes \$Base fee plus fees for other improvements